



## Professional Medical Education Association, inc

3142 Broadway, Suite 201, Grove City, OH 43123

Tel: 614.883.1739 Fax: 305.946.0232

www.LaserTraining.org - info@LaserTrainin.org

### Registration form - all Seminars (or just the ANSI Standards alone) v2609

(use the separate form for Online Training Courses)

Credit Card Payments are accepted below. Checks are made to Professional Medical Education Assn, and mailed to: PO Box 997, Grove City, OH 43123.

Payment in full is due prior to the Seminar.

You may mail this form to the address above or fax to 305-946-0232, or email to [info@LaserTraining.org](mailto:info@LaserTraining.org) (email is best) Once we have your registration you will receive an email confirmation within about 24 hours.

**PRINT LEGIBLY - PLEASE**

**NAME:** \_\_\_\_\_

as you would like it to appear on the Certificate, including "RN", "MD", "CST", "BMET", etc,  
(complete a separate form for each person registering)

**TITLE/DEPT:** \_\_\_\_\_

**COMPANY/HOSPITAL:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_ (To where a Certificate may be mailed)

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

If to an International address please write it the way we should address it, line by line.

Is the Address Above ..... HOME \_\_\_\_\_ or WORK \_\_\_\_\_ (Home is preferred - reliability)

**EMAIL ADDRESS:** \_\_\_\_\_

Confirmation and any course materials will be sent electronically via email to this address, in addition to any course status updates. Watch for emails from "Hightail" or "LaserTraining" in your Spam folder if we are sending course materials to you. PRINT THIS LEGIBLY -PLEASE

**PHONE:** \_\_\_\_\_ (Should include area code & number if in U.S.)

**SEMINAR:** (or just ANSI Standards). List Here: \_\_\_\_\_

Use the list on the attached page to list which course, or just the ANSI Z136.3 Standards. If prepaid discounts, "early bird" registration, and/or Bonuses are provided, that will be reflected on your invoice or actual credit card charge.

**COURSE DATE & CITY:** (For Clarification) \_\_\_\_\_

**ADD a copy of the ANSI 136.3 standards (to be presented at time of seminar)?** Yes \_\_\_\_\_ No \_\_\_\_\_

Price on website plus actual shipping. Note - this is OPTIONAL. Only one set is required per FACILITY - Not every individual. This is PRIMARILY just for the L.S.O. Courses, but anyone is welcome to order them. If you are ONLY ordering the standards and not as part of a SEMINAR, then mark "YES" here, but also on the SEMINAR line just write in "ANSI STANDARDS ONLY". Standard 3 day shipping and handling applies if ordered separately from a seminar. If ordered with a seminar then it will be presented at the time of the course.

**NCLC LASER CERTIFICATION EXAM?** Yes \_\_\_\_\_ No \_\_\_\_\_

Do you plan on taking the NCLC Certification Exam if offered at the course? Included at no extra charge. Call us if you want to take more than one type of Certification Exam at this course. Note: You must request the exam either at the time of registration, or at least one week prior to the course to ensure that we have one available for you. You do not need to take any of our courses if you otherwise qualify to take a Laser Certification exam, and you can schedule these locations worldwide. See [www.LaserCertification.org](http://www.LaserCertification.org) for details. National Laser Certifications are now recommended by the ANSI Standards for Medical Laser Safety Officers.

**PAYMENT INFO:** Purchase Order # \_\_\_\_\_ Payment must be received prior to course.

**OR CREDIT CARD INFO:** Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ American Express \_\_\_\_\_ Discover \_\_\_\_\_

Cardholder Name \_\_\_\_\_ Card Number \_\_\_\_\_

Exp Date \_\_\_\_\_ 3 or 4 digit Sec Code on back \_\_\_\_\_ Signature: \_\_\_\_\_

Credit Card Billing Zip Code: \_\_\_\_\_

If paying by Credit Card I hereby authorize charges to my card for the item(s) listed. By placing this order you acknowledge that you have read our refund policy and agree to its terms. If you have additional Remarks or Requests please attach it to this registration when you return it.

**Pricing According to the currently listed prices on the LaserTraining.org website.**

**RETURN ONLY THIS REGISTRATION PAGE - Unless you have additional Remarks to submit.**



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### Registration Instructions:

#### LIST OF SEMINARS WHICH YOU MAY WRITE ON THE "SEMINAR" LINE:

- Just ANSI 136.3 standards - No Seminar
- LASER REPAIR COURSE - 7 Days -
- LASER SAFETY OFFICER - 2 Days MLSO - (Initial Entry Level Program)
- LASER TECHS - 1 Day Medical Laser Safety  
(Note - this is the first day only of the regular 2 day LSO course)
- LASER SAFETY OFFICER 1 DAY UPDATE AND CERTIFICATION EXAMS  
(Note - this one is the 2nd day only of the regular 2 day LSO course)
- ADVANCED LASER SAFETY OFFICER HANDS-ON 1 Day Workshop -

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### REFUND POLICY

Professional Medical Education Association, Inc. "The Laser Training Institute", PO Box 997, Grove City OH 43123,  
Tel: 305.851.8081, 800-342-2704, E-mail: Info@LaserTraining.org Website: www.LaserTraining.org

It is the policy of Professional Medical Education Association to provide refunds to paid participants of training courses when given adequate notice of cancellation by the participant. Recognizing that certain administrative costs are incurred in the process of registrations, and that financial commitments must be made by us close to the time of the courses to contractors such as hotels, printers, additional faculty, etc., the refund policy reflects these costs and commitments.

Therefore, our policy on Refunds for training courses and materials is as follows:

- Substitutions of the registered course participant may be made at any time prior to the program.
- Cancellations should be received by us by fax, letter, or email (with delivery receipt) 14 days in advance of the program start date to receive a full refund, less a \$25 administrative charge.  
For payments made by credit card, the refund will also be less the credit card fee which was charged to us upon processing. Credit Card Credits may take one to two billing cycles to appear.
- For cancellations received within 14 days of the program, the participant will receive a full credit voucher to attend another of our training programs, and the registration fee will be retained by us.
- No refunds or vouchers will be provided for no-shows or cancellations received after the program has already commenced. No partial refunds will be provided for partial attendance at a program.
- The policies listed above are not applicable to the Laser Maintenance and Repair Course due to the very limited class sizes, and high costs of producing the courses. After registration these programs are non-cancelable and nonrefundable. Course information advises participants that registration is considered a definite commitment.
- Contract courses, such as In-House training programs, or wet-lab training for companies do not involve individual tuitions and refunds do not apply. Contract type courses are non-cancelable once a firm date has been agreed upon and scheduled, unless we are able to schedule a replacement course on the day that was scheduled so that we do not lose the training day. Terms are listed in the printed Educational Services agreement.